

**SUPPLEMENTARY REPORT TO THE ANNUAL REPORT**

**Lodge # \_\_\_\_\_, \_\_\_\_\_, N. C. District No. \_\_\_\_**

Re: Adjustments to the Previous Report dated \_\_\_\_\_

GIVE DETAILS: List the names of the persons affected with detailed explanations. Use reverse side if needed.

Name	Action (See Key)	Date of Action	DOB	Dropped Date	Remarks (See Key)

**\*\* Membership/Reinstatement Application(s) must accompany Supplemental Reports\*\***

**\*\* Membership Update Form(s) must accompany all demits \*\***

**PAYMENTS MADE ON ADJUSTMENT**

**FOR GRAND LODGE  
USE ONLY**

Benevolence Payment (\$1.00 per month per member)	\$ .00	\$
Grand Lodge Tax (\$1.00 per month per member)	\$ .00	\$
District Deputy Tax (\$1.00 each per member)	\$ .00	\$
Knights of Pythagoras (\$2.00 each per member)	\$ .00	\$
St. John's Day Contribution (\$2.00 per member) (For Central Children's Home)	\$ .00	\$
Prince Hall/Americanism Day Contribution (at least \$1.00 per member) <b>All excess of \$1.00 per member will go to the NAACP and other charities</b>	\$ .00	\$
Grand Lodge Assessment _____ (\$50.00 per member)	\$ .00	\$
Application Fee _____ (\$10.00 per application)	\$ .00	\$
Reinstatement Fee _____ (\$17.00 per application)	\$ 0	\$
Demit In Fees (\$2.00 In-State / \$5.00 Out-of-State)	\$ 0	\$
<b>TOTAL DUE FOR THIS SUPPLEMENTARY REPORT</b>	<b>\$</b>	<b>\$</b>
Previous balance due to the Grand Lodge	\$	\$
Less amount paid with this report	\$	\$
<b>BALANCE DUE or LODGE CREDIT</b>	<b>\$</b>	<b>\$</b>

**MEMBERSHIP TOTALS**

**Total Benevolent Members \_\_\_\_\_**

**Total Non-Benevolent Members \_\_\_\_\_**

**Adjusted Total Lodge Membership \_\_\_\_\_**

**(GRAND TOTAL INCLUDING THIS REPORT)**

\_\_\_\_\_ W.M.

\_\_\_\_\_ Secy.

\_\_\_\_\_ Date

**KEY**

**ACTIONS**

Raised  
Reinstated  
Restored  
Demit-in  
Healed

**REMARKS**

Benevolent  
Non-Benevolent  
In State Demit  
Out of State Demit  
Healed

**SEAL**

## **INSTRUCTIONS FOR THE SUPPLEMENTARY REPORT TO THE ANNUAL REPORT**

1. The Supplementary Report must be prepared and sent with all financial transactions to the Grand Lodge between Annual Reports and within 30 days of the action. **(Remember to keep a copy for your files!)**
2. Enter the name of each person affected by this report. State the age and the date of the action.
3. Attach the original application or reinstatement application to the Supplementary Report.
  - a. Applications must be completed and all applicable questions must be answered.
  - b. Applicants must be recommended by two members in good standing in the lodge in which they wish to join.
  - c. All applicable dates at the bottom of the forms must be given and certified by the Secretary.
  - d. The name of the precinct in which the applicant votes must be given.
  - e. Please provide a Social Security Number.
  - f. The Secretary must notify all applicants aged 55 years or older wishing to join, reinstate, or demit in from out of state that they will not be eligible for benevolence. However, the applicant may join or be reinstated at any age for the fellowship, etc.
4. Pay all dues and assessments due the Grand Lodge up through the next 30 June.
  - a. Benevolence Dues of \$1.00 per each month are due on each eligible member (younger than 55 yrs) beginning with the month following their becoming a member. The same is true for those members demitting into North Carolina from out of state.
  - b. Grand Lodge Tax of \$1.00 per each month is due on all members beginning with the month following their becoming a member. The same is true for those members demitting into North Carolina from out of state.
  - c. St. John's Day contributions (for Central Children's Home) of at least \$2.00 per member are to be collected and reported on the Supplementary Report.
  - d. Prince Hall/Americanism Day contributions of at least \$1.00 per member are to be collected and reported on the Supplementary Report.
  - e. KOP (Knights of Pythagoras) contributions of at least \$2.00 per member are to be collected and reported on the Supplementary Report.
  - f. District Deputy Tax of \$1.00 per member is to also be collected.
5. There is a fee of \$2.00 for demits within North Carolina and a fee of \$5.00 for demits coming into North Carolina. Demits coming into North Carolina from other jurisdictions must be accompanied by a completed Membership Update form for Grand Lodge information (no medical examination is required).

\*\*Please do not submit orders for supplies on the Supplementary Report. Supplies should be ordered separately on an order form.

\*\*It is not necessary to mail items to the Grand Lodge using Certified Mail, Registered Mail, or Express Mail.